

# FRODINGHAM CHURCH HALL BOOKING FORM

## GUEST INFORMATION

First name	Last Name
Address	
Town	Post Code
Phone	Email

## BOOKING INFORMATION

Booking Date/Time/Duration	£25 PER HOUR
Purpose	
Additional Service o Use of Kitchen £10 o Tables and chairs	Special Request/Remarks

## PAYMENT INFORMATION

Payment	Deposit/Paid full	Outstanding Balance	Date

By signing this document the hirer agrees to the services and conditions outlined in our policy and procedure booklet - located on the hall noticeboard.

Signed \_\_\_\_\_

Date \_\_\_\_\_ (Hirer)

Signed \_\_\_\_\_

Date \_\_\_\_\_ (Hall Representative)